

2021-2022 CLIENT CALENDAR

CLIENT {Name}

LODGEMENT + PAYMENT DUE DATES	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
BAS Review & Preparation		25			25			28			26	
IAS Review & Preparation		21	21		21	21		21	21		21	21
FBT Return												25
Annual Financial Statements & Tax Returns											15	
Tax Planning Review & Advice												
Trust Distribution Resolutions												30
Quarterly Super Payment*	28			28			28			28		
STP Finalisation Declaration **	14 or 31		30									
Taxable Payments Annual Report		28										

* If using Xero's Auto-Super feature, payment must be processed in Xero by the 21st of the respective month. This will ensure the payment is processed through the bank account by the 28th.

** STP Finalisation Declarations are due by 31 July if a business started reporting through STP in the 2021 year and have 19 or fewer employees. Employers with closely held payees should be finalised by 30 September 2021.