

Letter to Landlord

[Your Name]

[Address]

[Date]

[Landlord]

[Landlord Address]

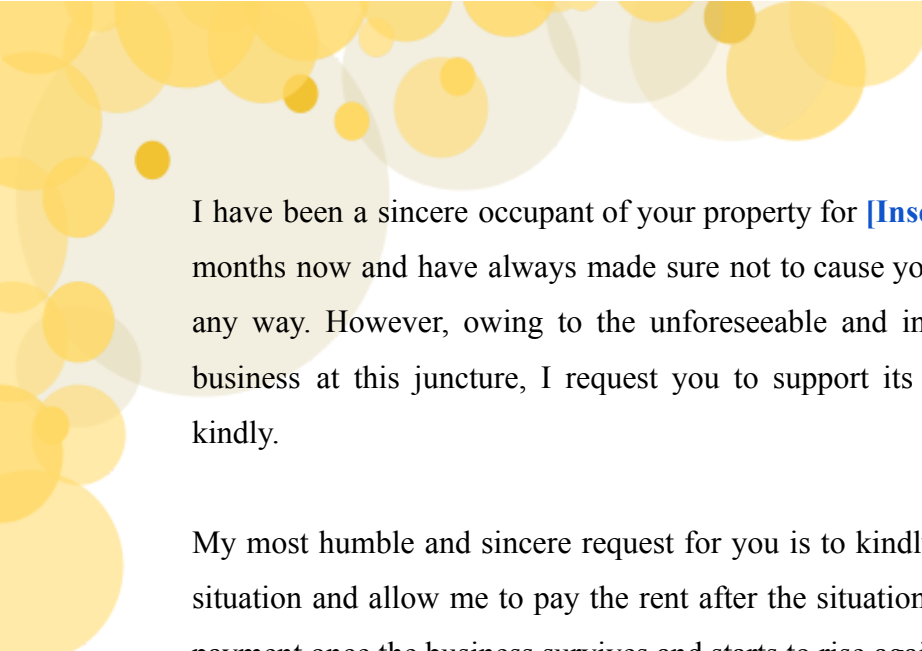
Subject: Regarding Payment of Rent

Dear [Sir/ Madam / Name],

I hope you and your family are in a good state of health in these challenging times. As we are aware of the unexpected disastrous situation globally, New South Wales is no exception. In these tough times, survival is the biggest challenge that humans and corporate entities are facing.

Every entity, including my very own business organisation that has been renting out **[Property Details]**, is facing tremendous adverse effects and downsides of the shaken economy. Owing to the vicious cycles of lockdowns, the cash flow has become almost stagnant, and my business is at its lowest verge ever in terms of monetary returns.

Being a business owner, I have responsibilities of the vertical chain of business, i.e., the suppliers and the employees. They earn their bread and butter by working for this business. I do not have any means to meet these ends at this juncture, let alone creating any profits. The biggest challenge right now is to survive in the market at any cost. To recoup the losses when the situation stabilises, I need your support to survive at the moment.



I have been a sincere occupant of your property for **[Insert number of years/months]** years/ months now and have always made sure not to cause you any problems and do not default in any way. However, owing to the unforeseeable and inevitable conditions surrounding my business at this juncture, I request you to support its survival in these challenging times kindly.

My most humble and sincere request for you is to kindly consider the holistic picture of the situation and allow me to pay the rent after the situation stabilizes. I assure you of the entire payment once the business survives and starts to rise again.

I would be grateful for your kind consideration and affirmative response. I pray for your well-being and good health for your loved ones.

Many thanks for considering my request.

Yours sincerely,

[Your Name and Signature]

